



INDIRA GANDHI NATIONAL OPEN UNIVERSITY
Panaji Regional Centre, Porvorim, Goa.
Behind Chodankar Hospital, Near P & T Quarters, Porvorim, Goa-403521
Email – rcpanaji@ignou.ac.in, Ph. 0832-2414553

Date: 19/12/2013

Subject: Offer letter for the admission to B.Ed Programme January, 2014.

We wish to inform you that you are selected for the admission to B. Ed, January 2014. The offer of admission is PROVISIONAL and is subject to the candidate fulfilling all the eligibility criteria with supporting documents as specified below:

1. You are instructed to come for the Admission Counseling on the prescribed date mentioned in the Schedule of B.Ed. Counseling **at Panaji Regional Centre.**
2. You should come with a **Demand Draft** from any **Nationalized Bank Only** for **Rs. 20,000/-** (Rupees Twenty Thousand Only) in favour of **IGNOU**, payable at **PANAJI**. (Write your Name, and address on the reverse of the Demand Draft.) **Banker's Cheques Demand Drafts from Private Banks & Co-operative Banks will not be accepted.**
3. Please note the following:
 - a. **“This offer of admission is provisional and is based on the documents of qualification and experience submitted by you along with the application form. If at a later stage, it is found that the document(s) submitted by you is/are false, your admission shall stand cancelled forthwith and no refund of fee will be admissible in the event of such cancellation of admission.”**
 - b. The Fee Receipt Cum Confirmation Letter and the Identity Card will be sent to you after the admission is finalized at later date.
 - c. No interim queries will be entertained, please.
 - d. It's **compulsory** to attend the admission counselling on the specified date and time. In Absentia of the candidate, the seat will be offered to the next person in the merit and no queries will be entertained in this regard.
 - e. A register of attendance of all applicants coming for the counseling will be maintained where your signature and time of arrival for the counseling will be recorded. The time of arrival is important for the allotment of the centres.
 - f. **Please Note:** Guest/Part-Time/Honorary Teachers are not eligible for admissions in IGNOU's BED.
 - g. You are instructed to indicate your order of preference for selecting the Programme centre in the acceptance form provided to you.
 - h. In case, you are **unable to take** admission, for any reason whatsoever, please **inform immediately** so that the candidate ranking next in order of merit can be granted admission.

Sd/-
Regional Director

DOCUMENTS TO BE SUBMITTED BY APPLICANT

The Originals for verification and photocopies duly attested the Gazetted Officer.

Arrange the documents in the order mentioned below:

1. High School/Secondary/Senior Secondary Mark Sheets and Certificate.
2. Graduation or Post Graduation Mark Sheet.
3. Experience Certificates. (Experience will be counted upto 15th July 2013).
4. Employment Certificate (**Enclosure - 1**).
5. School Recognition Certificate issued by Central/State Government for the School where applicant is employed.
6. Original BED Entrance Examination Admit Card.
7. Original Anti-Ragging Affidavit in the prescribed format duly Notorised and signed by Parents and applicant.
8. Original Certificate by the Employing School to provide facilities for Practical Work (**Enclosure - 2**).
9. A Demand Draft of **Rs. 20,000/-** towards Fee payable at the City of RC.
10. One Passport size Photograph.
11. Filled in Acceptance Form. (**Enclosure - 3**).
12. Identity Card and Acknowledgement Card duly filled in.

By Applicant claiming Reserved Seat

13. Category (SC/ST) Certificate for claiming SC/ST Seat.
14. OBC-Non Creamy Certificate along with Income Certificate for claiming OBC (Non-Creamy) Seat (Certificate should not be older than 3 years). (The Annual Income of the candidates under **OBC (Non Creamy Layer)** should not exceed **6.00 lakh** per annum.
15. Certificate of Physically Handicap for claiming PH Category Seat.
16. War-Window Certificate for claiming War Widow Seat.
17. Kashmiri Migrant Certificate for claiming KM Seat.

By the Applicant whose name is changed after High School (all documents listed below)

18. Notorized Affidavit with changed name,
19. Newspaper copy where notification for change of name was published.
20. Coy of Gazette Notification.
21. In case of changed Surname of after marriage, Marriage Certificate by Registrar (Marriage).

**Present Employment Certificate
(To be provided by the Principal/Headmaster/Headmistress)**

This is to certify that Mr./Ms..... has been teaching in this school since as Post Graduate/Graduate/Primary/Assistant Teacher teaching at Sr. Sec. / Secondary/Primary level and He/She is a full time temporary/permanent teacher of this school. He/She has years of teaching experience. This school is Govt. /Govt. aided/unaided and is duly recognized by the central or a state government or a union territory.

Place:
Date:.....
.....
(Signature of Principal/Headmaster/Headmistress)
Name:
Designation:
Name of School:
Registration number of School:
Full Postal Address of School:
.....
.....
.....
Pin.....
Phone Number of the School Head/Incharge:
.....

Seal/Stamp/ of the School

Certificate for providing facilities at school for school based activities and practice teaching

(To be filled by Principal/Headmaster/headmistress)

CERTIFICATE

I hereby undertake that this school will provide facilities to Mr./Ms..... needed for carrying practical work for the B.Ed Programme. This school is Secondary/Higher/Senior Secondary School.

.....
(Signature of Principal/Headmaster/Headmistress)

Place:

Date:

Name:

Designation:

Name of the School:.....

.....
Address of the School:

.....
Phone Number of the School:.....

Seal/Stamp of the School



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**BACHELOR OF EDUCATION (B.Ed) PROGRAMME – 2014
(ACCEPTANCE FORM)**

Madam,

I accept the offer of admission to the B.Ed Programme. I enclose the application form complete in all respects and Demand Draft towards the Programme fee as per the details given below: -

Details of the Programme Fee:

- a) Bank Name: _____ Issuing Branch : _____
- b) Draft No. : _____ Date : _____
- c) Amount: **Rs. 20,000/- (Rupees Twenty Thousand Only)**

List of Programme Centres

Sr. No	Name of the Programme centre and Address	Programme Centre Code	Indicate your Order of preference for allotting centre for study
1	Nirmala Institute of Education, Panaji, Goa	08012	
2	G. V. M. College of Education, Ponda Goa	0806	
3	S B Patil Women College, Belgaum, Karnataka	08013	
4	K. S. R. College of Education, Belgaum, Karnataka	08027	
5	Chauson College of Education, Chikodi, Karnataka	08019	
6	KLE College of Education, Hubli, Karnataka	1342	
7	Br. Nath Pai College, Kudal, Maharashtra	08018	

Thanking you,

Place: _____

Signature of the Student: _____

Date: _____

Name: _____

Address: _____

Phone number: _____

Mobile Number: _____(Compulsory)

E-mail id: _____



PLEASE FILL-UP THE FOLLOWING DETAILS COMPULSORILY

MEDIUM: A1 (ENGLISH)

B2 (HINDI)

(Please select and write in the box for English and B2 for Hindi)

⇒ Select from the following table **ANY TWO** Course Codes for the First Year of Study

Course No	Course Code	Course Title	✓ (Tick Mark)
1	ES-341	Teaching of Science	
2	ES-342	Teaching of Mathematics	
3	ES-343	Teaching of Social Studies	
4	ES-344	Teaching of English	
5	ES-345	Teaching of Hindi	

⇒ Select from the following table **ANY ONE** Course Codes for the Second Year of Study

Course No	Course Code	Course Title	✓ (Tick Mark)
1	ES-361	Educational Technology	
2	ES-362	Computer in Education	
3	ES-363	Guidance and Counseling	
4	ES-364	Distance Education	

*Change of subjects will not be entertained at a later stage.

Signature of the Student: _____

Date: _____